

RICHLAND PREGNANCY SERVICES

MEDICAL POLICY & PROCEDURE MANUAL

POLICY: STAFF NURSE JOB DESCRIPTION

Job Description: The Staff Nurse position provides support and care to Richland Pregnancy Services (RPS) clients and maintains professional standards of care following the American Nurses Association (ANA) Code of Ethics.

Reports to: Nurse Manager and Medical Director

Status: 15 hours per week

Qualifications:

The staff nurse may provide the following medical procedures for RPS clients:

- Urine Pregnancy Tests
- Processing of Specimens for STD testing
- Provides appropriate medically approved counseling.
- Perform ultrasounds.
- And provide other services within their scope of practice.

1. Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
2. Exhibit strong commitment and dedication to the sanctity of all human life and would never refer or advise a woman to have an abortion. (If a woman's life is at risk, the clinic advocates taking measures to preserve her life, making every effort to ensure that the woman and her child can both be saved.)
3. Exhibit strong commitment and dedication to sexual purity.
4. Agree with and be willing to uphold RPS Mission Statement, Statement of Faith, Statement of Principle, and the policies of the center along with the medical policies and procedures including confidentiality and HIPPA Compliance.
5. Exhibit a sincere desire to reach out to abortion vulnerable and abortion minded women with love and compassion.
6. Is Biblically literate and able to lovingly express the Biblical standards of sanctity of human life, sexuality, forgiveness, and salvation.
7. Holds a current CPR certification and has license in good standing with the Ohio State Board of Nursing.
8. Exhibits a teachable spirit and functions well in a team environment.
9. Complete the volunteer training and any additional training deemed appropriate.
10. Must be able to respond effectively to the most sensitive inquiries or complaints.
11. Is able to make effective and persuasive presentations on controversial or complex topics to the board, constituents, medial community, clients and medical team.
12. Is dependable stable and capable of following through on commitments.
13. Have experience with computer technology, Microsoft Word, and willingness to learn technology used at RPS.

Responsibilities:

1. Provides medical services as needed, within the scope of her professional training.
2. Provides input and review of the quality assurance program.
3. Documents all clinical findings, observations, and medical care in client's record.
4. Complies with all state and professional licensing and continuing education requirements.
5. Works to coordinate clinical services with the Nurse Manager, Client Service Director, and volunteers.
6. Provides nursing care by assessing patient needs and making nursing judgments which reflect safe nursing practices.
7. Provides input and oversight for chart audits, if asked.
8. Maintains accurate medical records, care-plans, and follow-through on physician's orders.
9. Provides education for patients and family to develop an understanding of their health condition.
10. Oversees patient follow-up per standardized procedures in collaboration with client services.
11. Accept assignments not specifically outlined above as requested by the Nurse Manager, Executive Director, or Medical Director.
12. Other duties as assigned.

The Staff Nurse will receive an annual oral and written evaluation by the Nurse Manager.

Board Reviewed & Updated: 4/18/2024